

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
June 9, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

John Shireman from Jersey Shore commended the Commissioners on what has been accomplished with the golf course. He wants to make sure that figures are made available regarding it.

Mr. Mirabito responded that it is just the beginning.

Elaine Delker from Hepburn Township shared a conversation she had with Jason Yorks regarding the costs of the mixed glass. She suggested a better and longer contract should be negotiated.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2016-12. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved resolution 2016-12 for recycling of recycled mixed glass product at \$18/ton to CAP Glass, Inc. /Carryall.

- 2.2 APPROVE EXTENSION OF AIR QUALITY PLAN. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved air quality plan approval extension for field 12.
- 2.3 APPROVE PAYMENTS FOR 2011 BOND. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved biannual payments for the guaranteed revenue bonds series of 2011 on behalf of the Lycoming County Recreation Authority. Beth Johnston, Director of Fiscal Services detailed the reasons behind this. It began in 2011 when the Recreation Authority could not make the payment, so the county had to. This is originally from the 1988 bond where the waterslide and second golf course was purchased.
- 2.4 APPROVE AMENDMENT TO AGREEMENT WITH SOUTH WILLIAMSPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to Act 13 Legacy fund agreement with South Williamsport for Community Park Improvement. Mr. Mirabito commented on the Mifflin park dedication and how parks benefit communities county-wide. Mr. Mussare said a community is only as resilient as its citizens.
- 2.5 APPROVE QUOTE FROM SIRIUS COMPUTER SOLUTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Sirius Computer Solutions in the amount of \$28,164.47 for AS/400 maintenance.
- 2.6 APPROVE PSA WITH NORTHWESTERN ACADEMY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Northwestern Academy for the Juvenile Probation Department.
- 2.7 APPROVE PSA WITH JEFFREY YATES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Jeffrey Yates, Esq. for the Juvenile Probation Department.
- 2.8 APPROVE PSA WITH DON MARTINO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Don Martino, Esq. for the Juvenile Probation Department in the amount of \$40,000/annually.
- 2.9 APPROVE AMENDMENT 3 TO AGREEMENT WITH PENN COLLEGE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment 3 to Act 13 agreement with Penn College of Technology for Shalenet in the amount of \$15,000. Mr. Mirabito made a motion to amend the above motion contingent upon the program still being in effect. Mr. McKernan seconded the motion and it passed (3-0).

2.10 APPROVE PURCHASE FROM TESCO & FINCH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of maintenance equipment for White Deer Golf Course off state contract vendors TESCO & Finch in the amount of \$149,980.63 in accordance with Billy Casper Golf agreement. Mr. Mussare asked if the products were ever purchased used. Chris Strand, Regional Director of BCG said that used items were taken into consideration as is possible. Ryan Peterson, General Manager at White Deer Golf Course was present.

2.11 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel action:
Prison - Tara M. Webb as full time replacement LPN - Pay grade 6 - \$16.42/hour effective 6/20/16.
Mr. Mussare commented on the turnover of nurses at the prison. Ms. Grieco explained it is mostly a scheduling issue.

2.12 AUTHORIZE PAYMENT TO ADEC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), authorized payment of \$1,988,314 to the Actuarially Determined Employer Required Contribution(ADEC) by December 31, 2016, at the discretion of the Director of Fiscal Services.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Richard Knecht on his retirement.
John Yingling detailed Mr. Knecht's tenure with the county. He added that Mr. Knecht was very compassionate toward those who were involved in disasters.
Mr. Knecht said that his goal was always to do the best he could do and protect the lives of those who live and travel through Lycoming County. He added that he was blessed to work with a great staff. He thanked his family for putting up with him.
Mr. McKernan thanked him for his dedication and service.
Mr. Mussare and Mr. Mirabito also congratulated and thanked him.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:
Mr. McKernan provided an update on bed space at the prison.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, June 14, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 11:11 a.m.